	<b>OWNER AND TENANT DATABASE DOCUMENT</b>	<b>NOVEMBER 2024 JUNE 2025</b>
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PLEASE INDICATE THE OCCUPANCY STATUS

Owner	Tenant
Compulsory Documents 1. Id 2. Offer to purchase	Compulsory Documents 1. Id 2. Lease Agreement

PROPERTY DETAILS

Stand Number	
Street Address	
Inner Estate Name	
If the residential address is different from that of the estate, please provide full details	
If a body corporate: Name of Body Corporate	

PERSONAL INFORMATION [LIST ALL OCCUPANTS]


Name	Surname	Cell Nu	Email

VEHICLES [LIST ALL VEHICLES THAT WILL BE ON SITE] \* **ONLY RESIDENTS' VEHICLES OR VEHICLES OF OWNERS WILL BE REGISTERED.**

*[Biometrics of all residents compulsory]*

Make	Model	Reg	Colour	FRTag Nu

[Only persons holding a valid driver's or learner's license will be allowed to enter the estate]

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**DOMESTICS AND GARDENERS**

[All domestics, gardeners, and tenants must be vetted before registration on the system]

[No asylum seekers]

[All non-citizens must have valid passports and work permits]

[Compulsory documents to be provided]

1. Id/Passport
2. Workers Permit
3. Proof of vetting

Name	Surname	Cell Nu	Id / Passport Nu

**AU-PAIR**

[Compulsory documents to be provided]

1. Id/Passport
2. Workers Permit

Name	Surname	Cell Nu	Id / Passport Nu

**PETS**

**Dogs**


Name	Breed	Color	Sex	Spaded

**Cats**

Name	Breed	Color	Sex	Spaded

**PROPERTY PRACTITIONERS**

Name of estate agency	
Name of estate/rental agent	

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Contact Details	
FFC Number	

SIGNED AT \_\_\_\_\_ ON \_\_\_\_\_ 20\_\_\_\_\_

CAPACITY : \_\_\_\_\_

DATE : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

**ALL ESTATE RULES AND REGULATIONS ARE AVAILABLE ON THE WEBSITE AND IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER/RESIDENT TO ENSURE THAT HE/SHE IS FAMILIAR WITH ALL RULES**